

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5  
Regular Meeting of the Board of Education  
Tuesday, October 26, 2010  
High School Library

- Open Meeting      The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call            The following members answered to roll call: E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, J. Toepper and M. Stauffenberg – six (6). Absent: Dodge -one (1).
- Also present: Supt. Russert, K. Meyer, P. Russert, R. Kemp, R. Haines, D. Conrad, R. Schnitzler, S. Clark, J. Palicki, A. Furbee, J. Ruland, D. Christ, J. DePoister and Clerk Fortin – fourteen (14).
- Visitors: V. Donovan, B. Thompson, J. Whalen, K. Johnson, S. Davis, B. Zhorne, P. Reddington, L. Dill, B. Leopold, members of the Robotics team and others - twenty-five (25).
- Pledge of Allegiance      President Stauffenberg led everyone in the Pledge of Allegiance.
- There were no additional items to the agenda.
- Public Hearings & Petitions      Mr. Leopold, introduced the Robotic Team who recently traveled to Nashville with sixteen students. The team represented Manteno well, placing third overall. A demonstration of this year’s robot’s abilities was presented to the Board. Thanks were given to the students and a very supportive parent group for all of their efforts.
- Mr. Schnitzler reported for the PTO. The fall fundraiser was just completed, but there were no financial reports submitted as of yet. Market Days has ventured into a new concept of profit sharing. Last year, we’d make between \$400-600 a month based on sales. During September and October, the PTO has thus far made over \$2,800 in sales. They are working on the Christmas Shop for Kids for the second week of December.
- Pat Reddington, parent addressed the Board regarding concerns with his daughter and harassment complaints. Supt. Russert and the administration will work with Mr. Reddington in addressing his concern.
- Report of Committees      **Building Committee** - Chairman Preston reported the committee met on October 19<sup>th</sup>. Mulch was spread at the Primary School; a proposal for asbestos removal for the High School was presented; the heat exchanger is working; the bleachers were inspected and need some maintenance for safety. IOA is interested in the old greenhouse. Snow removal and salt bids were reviewed. Four snow blowers have been declared surplus, and the underground tank project at the Middle School is moving forward.
- Finance Committee** - Chairman Mallaney reported the committee met today at 5:00 p.m. It was agreed to accept LeSage and Heritage FS for the salt and snow plow bids. The State revenue update was given. Other items discussed were bond refinancing of the 2002 bonds at a lower interest rate, as well as the finance packet reviewed. It was recommended to grant the Superintendent authorization to pay IOA as appropriate State funds arrive.

Authorization Moved by Nelson, seconded by Toepper to authorize the Superintendent to pay Indian Oaks  
For Supt. to as the appropriate State funds arrive (so IOA will not have to wait until the next School Board  
Pay IOA meeting for reimbursement). Ayes: Nelson, Toepper, Hofmeister, Mallaney, Preston, and  
Upon Receipt Stauffenberg – six (6). Nays – none (0). Motion carried.  
Of State Funds

**Curriculum Committee** – Josh Ruland reported the committee met on October 14<sup>th</sup> and the District Improvement Plan was examined and revised. The team discussed the four areas of deficiency that need to be addressed on the 2010-2011 plan. The areas include improving performance for Hispanics and special education students in the areas of reading and math. The team agreed on the implementation of Tier 3 reading interventions for special education students K-8 with interventions expanding to the High School special education students for the following year. Training for new special education teachers in regards to grade level curriculum; improved access to curriculum and materials for self-contained special education teachers; utilize Aimsweb and ISAT data to better identify low performing students and locate other districts with higher populations of Hispanic students and research effective programs others have used to decrease the performance gap between Hispanics and other students.

**Technology Committee** – Member Toepper reported it was a quick meeting. Tom will be rewriting the Technology Plan from scratch. There will be a new E-rate application filed. This is the final year for SchoolinSites and will have to solicit proposals. Another option is to develop new web requirements and put out to bid, without considering implementation costs that are not reimbursable by E-rate. We could still negotiate with SchoolinSites on existing issues, but still put out to bid, this will likely result in SchoolinSites having the low bid if implementation costs are factored in, but would allow us to disqualify SchoolinSites bid if issues are not resolved to our satisfaction. The committee recommended seeing a contract extension, if possible. Building specific issues were addressed as well.

Consent  
Agenda

Moved by Hofmeister, seconded by Nelson to approve the following consent agenda items:

- A. Minutes
  1. Regular Board meeting of September 28, 2010
  2. Executive Session of September 28, 2010
- B. Financial Reports
  1. Summary of Cash/Investment/Fund Balances
  2. M-T-D/Y-T-D Revenue/Expenditure Reports
  3. Revenue/Expenditure Reports
  4. Food Service Report
  5. Payroll Extras and Imprest Fund
  6. Payroll and Accounts Payable
  7. Investment Activity Reports
  8. Activity Reports
  9. Additional Accounts Payable (if any) – there were none.
- C. Declare as surplus four snow blowers
- D. Appoint Local Election Officials for the April 5, 2011 elections – Becky Davis, Deb Fortin and Nancy Kaufman.
- E. Separation – Randy Vaughan – Afternoon custodian effective 10/15/2010.
- F. Employments:
  - a. \*Archie Hill – Substitute bus driver

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- b. \*Carlyle Weber – Substitute bus driver
- c. \*Authorize Superintendent to hire substitute custodians
- d. \*Authorize Superintendent to hire a paraprofessional at the PS  
\*Pending successful completion of employment paperwork.

Ayes: Hofmeister, Nelson, Mallaney, Preston, Toepper and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Report	<p>Supt. Russert reported on the Good News items:</p> <ul style="list-style-type: none"><li>• Recognition of High School fall activities, soccer (17 wins), football (in the playoffs for the first time since Manteno reinstated the football program), golf (Jimmy Reese advanced), cheer, and pep band. The Athletic Boosters made record sales of over \$9,000 profit.</li><li>• The State owes \$1.8 million for last year, plus an additional \$1 million for this year, thus far, for a total of \$2,945,638.60.</li><li>• Veronica Donovan, Middle School music teacher, was recognized for taking a class for instrument repair. She is repairing instruments that the District loans out to students who cannot afford to buy or rent them, but we still want them to take pride in the instruments that are played.</li><li>• Information will be forthcoming regarding the School Report Cards.</li><li>• Board President Mark Stauffenberg read the American Education Week Proclamation (to be held on November 14<sup>th</sup> – 20<sup>th</sup>)</li><li>• Pennies for Polio will be collected during the week of November 1<sup>st</sup>.</li><li>• There will be a card and letter writing campaign for Manteno Alumni currently serving in the military on Veteran’s Day.</li><li>• Discussion was held regarding this year’s graduation/promotion dates presented by Supt. Russert.</li></ul>
Accept Graduation & Promotion Dates	<p>Moved by Mallaney, seconded by Hofmeister to approve the graduation and promotion dates &amp; Senior Award night as presented by Supt. Russert (May 21<sup>st</sup> - proposed bacculaureate and awards night; May 24<sup>th</sup> – Proposed 8<sup>th</sup> grade promotion and the High School graduation to be held on May 22<sup>nd</sup>). Voice vote: All ayes – six (6). Nays – none (0). Motion carried.</p> <ul style="list-style-type: none"><li>• Supt. Russert presented to the Board a team bus calculator which estimates the cost of the bus and driver for post season play. Mr. Nelson asked that there be a Board policy change regarding post season play, in that if a team wanted to charter a bus, the team would pay the extra costs above the costs the District would normally had spent for transportation. Supt. Russert will get the policy to the Board within the next few months.</li></ul>
Old Business	None
New Business	
Award Snow Plowing Contract	<p>Moved by Nelson, seconded by Preston to award the snow plowing contract to E.J. Equipment, Inc. for the 10-11 school year. Ayes: Nelson, Preston, Hofmeister, Mallaney, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.</p>
Award Salt Contract	<p>Moved by Preston, seconded by Nelson to award the salt contract to Heritage FS, Inc. for the 10-11 school year. Ayes: Preston, Nelson, Hofmeister, Mallaney, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.</p>

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Tabled                The Asbestos Abatement issue was tabled.  
Asbestos  
Abatement

Approve Girls Soccer Team Overnight Stay    Moved by Toepper, seconded by Nelson to approve the girls soccer team overnight stay on April 29 – 30<sup>th</sup>, 2011 to Burlington, Iowa for the Tournament of Champions. Ayes: Toepper, Nelson, Hofmeister, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Future Action Items    Tentative levy and Board retreat agenda items.

Adjourn to Executive    Moved by Nelson, seconded by Toepper to move to Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; issues under the Tort Immunity Act and student discipline. Ayes: Nelson, Toepper, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried. Open session ended at 7:12 p.m.

Return to Open Session    Moved by Toepper, seconded by Nelson to return to Open Session at 7:54 p.m. Ayes: Toepper, Nelson, Hofmeister, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Issue Notice To Remedy to Employee "B"    Moved by Preston, seconded by Toepper to issue a Notice to Remedy for Employee "B". Ayes: Preston, Toepper, Hofmeister, Mallaney, Nelson and Stauffenberg – six (6). Nays – none (0). Motion carried.

Meeting Adjourn    Moved by Nelson, seconded by Hofmeister to adjourn the meeting. Voice vote: All ayes – six (6). Nays – none (0). Motion carried. The meeting ended at 8:00 p.m.

*Mark Stauffenberg* \*  
Mark Stauffenberg  
Board President

*Patrick Mallaney* \*  
Patrick Mallaney  
Board Secretary

MKS/PM/df

\*Signatures on file at the District Office